

Terms of Reference – London Living Streets Group

Outlined in the Minutes of the London LS group meeting of 12th July 2016 and affirmed at the London LS meeting of 22nd September 2016.

1. **Name:** London Living Streets (LLS) .
2. **Terms of reference:**
 - i. **London-wide strategic issues of concern to Living Streets**
 - a. Being represented on relevant TfL working groups
 - b. Interfacing with the London Assembly
 - c. Interfacing with the Mayor's key team members at the Greater London Authority
 - d. Responding to London-wide Consultations
 - ii. **Living Streets local groups in London:** to extent requested and within constraints of an all-volunteer body:
 - a. Sharing relevant information with them.
 - b. Responding on occasion to their requests.
3. **Membership:** London LS is open to any person who is interested in Living Streets concerns and perspectives, *and* who is prepared actively to contribute some time and energy to the work of LLS. It is hoped that London LS will include at least one or more persons from each London local LS group/group in the making.
4. **Organizational Status of London LS within Living Streets:** Recognised that London Living Streets needs some formal status within the Living Streets overall framework. E.g. analogous to the Living Streets Scotland Forum.
5. **Officers:** Particularly in interacting with the media, TfL and other official London bodies, useful to have Officers. We chose the following pro tem:
 - a. **Chair of London Living Streets:** Jeremy Leach (former Chair, Southwark LS)
 - b. **Vice-Chair:** Peter Hartley (Chair, Westminster LS)
 - c. **Secretary:** Robert Molteno (Secretary, Wandsworth Living Streets).
 - d. **Other officers?** None at this stage.
6. **Meetings of London Living Streets:**
 - a. **Frequency:** usually bi-monthly (6 x a year).
 - b. **When:** in evenings to facilitate attendance. Starting 6pm.
 - c. **Venue:** next meeting at LS office; **ACTIONS: Jeremy and Peter** to seek a more convenient Central London venue (free).
7. **Digital Presence:** 3 (at least initially) requirements:
 - a. **Email Group:** comprising those attending London LS meetings.
 - b. **London Living Streets Twitter:** Jeremy impressed by Susie Morrow's WandsLS twitter.
 - c. **Web Presence on Living Streets website:** This page will set out what London LS is; how it can be contacted; and possibly have Agendas regularly posted.